

The Industry section of the Civil Engineering 4life is designed to offer you the opportunity to develop closer links, both with the School of Civil Engineering at Leeds and our large undergraduate and postgraduate population. This document outlines some of the advantages that we hope you will derive from use of this site together with providing instructions on how you can register and access the services.

Perhaps for many people the primary use of the site will be for graduate recruitment. All undergraduate and postgraduate students in the School of Civil Engineering (currently numbering over 800) are encouraged to upload their CV's to this site, and this facility is free for them. Their CV's are classified by keywords describing the student's main areas of interest, skills and their career aspirations. These keywords will help you to search the CV's to find quickly those potential employees who match your own recruitment profiles. The list of key words that students use for classification is included at the end of this document and is also available on the site itself. You are free to add to these keywords by sending your suggestions to the list manager ([j.webster@leeds.ac.uk](mailto:j.webster@leeds.ac.uk)).

All the students who have submitted their CV's to the site have agreed to allow direct contact by potential employers and a contact e-mail is provided with each CV. Clearly this preliminary screening approach to recruiting students has many advantages for the profession: it reduces advertising costs; it reduces the number of inappropriate applications that companies have to deal with; and, it helps recruit and retaining those students who best fit their job profile. In addition to allowing companies to access student CV's, it will also allow you to advertise job opportunities on the site in two ways. When a student uploads a CV their e-mail address is automatically added to a distribution list. You can access this distribution list and send details of career opportunities to everyone on this list. Alternatively, all Companies who register will



have their logo displayed on the page. The option is available for the logo to flash with the wording "current vacancies". Anyone clicking on this will be taken, either to the vacancies section of the companies own website, or alternatively to a brief description of the job vacancy(ies) on the engineering4 life website. Whereas the former option is restricted to Leeds' students the latter is also available to external site visitors. We hope however that the site will offer much more than simply a recruitment vehicle and it is hoped it will provide much broader opportunities for Companies to develop closer links with the School of Civil Engineering and its student population. There are a number of ways in which Companies can enhance graduate recruitment and retention via this site. Providing help with student projects is a particularly effective way, not only to get to know potential employees better, but also to

access the skills, expertise and intellectual property resident within the School. In any given year we have around 100 students who require supervision for level 3, 4 and 5 dissertation projects. We welcome suggestions for potential projects that provide students with an opportunity to tackle real-life problems and at the same time providing you with the opportunity to get to know and understand the student population better. As a guide, the following table outlines what we can offer you in terms of student availability and also gives an indication of the key dates in the academic calendar when staff must provide information to students. Working with students on projects is a very effective way of identifying those people who you think would be an asset to your company whilst at the same time providing information on problems of particular interest to the Company.





Level	Time available	Deliverables	Key Deadlines
3	8 hours per week from January to April	60 page report	Project description required by August
4	20 hours per week from November to April	80 page report	Project description required by Augusts
5	2 hours per week from November to May. Full-time from May to July	Comprehensive 100 page report and presentation	Project description required by November

The above services are open to all those companies who register with the site, registration is a very simple and rapid process. There are two level of fee entry for registration, and use of the site alone is available at £1,200 per annum. Additionally companies who register for the gold service at £2,000 are able to exhibit at the annual Careers Fair that is hosted in the School in October/ November and numbers exhibiting at this event are restricted to 15 per day.

**KEY WORDS FOR SITE SEARCHING**

**Main Area(s) of Interest**

- Architecture
- CAD
- Energy
- Environmental
- Engineering Geology
- General Civil Engineering
- Geotechnical
- Highways and Transport
- Infrastructure
- Marine
- Modelling
- Sewerage and Drainage
- Rail
- Solid Wastes
- Structural
- Surveying
- Wastewater

